

MINUTES
ABRAHAM LINCOLN PRESIDENTIAL LIBRARY AND MUSEUM
BOARD OF TRUSTEES MEETINGS

Wednesday, April 20, 2022
1:00 pm

DRAFT

PRESENT

Trustees

Gary Johnson, Chair
Steve Beckett (absent)
Joan Brodsky (absent)
Jessica Harris
Kathryn Harris
Melinda Spitzer Johnston
Jason Lesniewicz
Dan Monroe
Martin Sandoval
Eunice Santos (absent)
Tiffany Mathis

Guests

Staff

Christina Shutt, Executive Director
Melissa Coultas, Chief of Staff
Toby Trimmer, Chief Operating Officer
Dave Kelm, General Counsel, Ethics Officer, FOIA Officer
Hannah Ross, Executive Assistant
Brett Cox, Chief Fiscal Officer
Lisa Horsley, Library Services Director
Patty Knepler, Director of Marketing and Guest Experience
Lance Tawzer, Director of Exhibits and Shows

Public Comment

No public comment

Consent Items

Minutes from January 19, 2022, Public Meeting

Trustee Martin Sandoval motioned to approve January 19, 2022, public meeting minutes. Trustee Kathryn Harris seconded the motion. The minutes were unanimously approved.

Report of the Chairman

Chairman Johnson welcomed staff and gave his condolences to the former Executive Director, Eileen Mackevich.

Executive Director Report

The ALPLM received the Downtown Springfield Inc. best collaborative efforts award for our winter market in Union Station.

We continue to work on our **Abe For All** initiatives and have started the process toward accreditation by submitting core documents.

Thank you for supporting SB302. The bill successfully and unanimously passed in the house and is awaiting the Governor's signature.

Thank you to everyone for watching and participating in the strategic planning video.

Chief of Staff Report

Brian Mitchell, our new Director of Research and Interpretation, will start with the ALPLM on June 16.

We are in the process of filling positions in every division and have been successful in getting positions approved that will report to the new development division.

DEI training for all agency staff is complete, and we are the first agency that has rolled out the training to all staff.

Last fall, we started on a roofing project that has now started back up, and we should have a new roof by August. The roofing project is for both the Museum and Library buildings.

The final audit for FY20/21 will come out before our next board meeting.

Chief Operating Officer

The ALPLM disaster preparedness plan is now updated since 2017, and a lot of work has gone into this plan.

The education team put together a sunflower activity, and the tech team changed the outdoor lights of the museum to yellow and blue for Ukraine awareness.

Yesterday was the 17th anniversary of the ALPLM.

Chief Fiscal Officer Report

Public Act 102-698 is the ALPLM's budget for the upcoming FY that begins July 1.

We are moving forward with procurement proposals for the parking garage, gift shop, catering, and café to generate more revenue.

Revenue for this FY is 11% higher than we projected it to be at the beginning of the year, and we have received over \$30,000 in donations to our trust fund.

Library Services Director

We secured a digitization vendor for the Picturing Lincoln grant.

New acquisitions were acquired since the last board meeting. We purchased two pieces of presidential china and received a cabinet bust from First Lady M.K. Pritzker.

The staff is working hard on processing and cataloging the backlog for accreditation.

We are working with fiscal to finalize our microfilm mold remediation and nitrate procurement.

Director Of Exhibits and Shows

The Stories of Survival exhibit is currently on display and getting good feedback. A special feature will be added to that exhibit opening on Tuesday, April 26.

The State of Sound exhibit won a superior award from the Illinois Association of Museums.

We are creating a youth exhibit in the former Mrs. Lincoln's attic with many interactive components.

We are collaborating with the AAHM of Central Illinois on the race riots.

The Ghost of the Library pre-show video is back up and running with a new script featuring our Executive Director.

Director of Marketing and Guest Experience

We welcomed over 1,100 people to the ALPLM on Lincoln's Birthday, and in the first ten days of April, we welcomed 52 groups.

Currently, we have 366 families signed up for our Team Lincoln membership program.

Chief Legal Officer

In SB302 when determining the State Historian qualifications, this board will develop them in consultation with the IL State Historical Society.

If members have questions about assets in the Statement of Economic Interests, please reach out.

The ALPLM has been having conversations with the Foundation to recover funds they hold belonging to the ALPLM. Once we receive these owed funds, the relationship will be over with the Foundation other than the Taper loan that expires in October.

New Business

A. Discussion and Approval of Strategic Plan

A lot of the strategic priorities center on things related to leveraging existing resources but also a focus outward towards the community and how we can serve both the local central Illinois community and the state as well as the wider Lincoln community.

Trustee Kathryn Harris motioned to approve the strategic plan. Trustee Mindy Spitzer-Johnston seconded the motion. The strategic plan was unanimously approved.

B. Discussion and Approval of Accreditation Issues

Trustee Kathryn Harris motioned that the board of trustees provide authority to the Chairman of the board with the ability to approve minor administrative and editorial changes to approved board policies to accommodate revisions if necessary for proposes of accreditation by the American Alliance of Museums. If Chairman Johnson approves any minor changes, those changes must be ratified by the full board at its next scheduled meeting. Trustee Jessica Harris seconded the motion. The motion was unanimously approved.

C. Discussion and Approval Loans

Trustee Kathryn Harris motioned to approve everything in the written report except for the Oglesby request and the substitution of the Palmer request. Trustee Lesnevich seconded the motion. The motion was unanimously approved.

D. Discussion and Approval Deaccession

Trustee Lesnevich motioned to approve the deaccession recommendations in the written report. Trustee Kathryn Harris seconded the motion. The motion was unanimously approved.

E. Discussion of remote board attendance

Hybrid meetings under the OMA are only available if a quorum is already in place in person. Call-in or video conference members can only do this due to illness or employment issues.

Trustee Kathryn Harris made a motion to adjourn the meeting. Trustee Martin Sandoval seconded the motion. The motion was unanimously passed.

Adjourned at 2:36 pm