

MINUTES

ABRAHAM LINCOLN PRESIDENTIAL LIBRARY AND MUSEUM

BOARD OF TRUSTEES MEETINGS

Saturday, February 10, 2024

12:00 Noon

DRAFT

Trustees

Present

Gary Johnson, Chair

Steve Beckett

Joan Brodsky

Kathryn Harris

Melinda Spitzer - Johnston

Jason Lesniewicz

Dan Monroe

Tiffany Mathis Posey

Absent

Jessica Harris

Martin Sandoval

Eunice Santos

Guests

Amanda Flatt, Graphic Designer / ALPLM Union Stuart, AFSCME Council 31

Lindsey Conder

Staff Present

Christina Shutt, Executive Director

Mark Mahoney, Chief of Staff

Christen Stanley, Chief Operating Officer

Gloria Legette, Chief Legal Counsel

Lance Tawzer,

Pam Waldeck, Executive Assistant

Public Comment

Amanda Flatt, spoke briefly on and presented materials regarding correspondence pertaining to the acquisition process for bidding on and purchase of a 21 star flag out of concern of protocol and acquisition of historical items for the museum. Executive Director Shutt added that there was a matter on the agenda regarding the collections policy proposing administrative changes largely correcting typos and adding the allowance of the Illinois Department of Natural Resources to have a longer loan extension from six months to twelve months.

Discussion continued regarding Ms. Flatt's presentation and the collections committee was explained.

Consent Items

- Minutes from July 19, 2023, Public Meeting
Trustee Tiffany Mathis Posey motioned to approve the July 19, 2023, minutes. Trustee Mindy Spitzer - Johnston seconded the motion. Motion Carried.

Chairman Report

Chairman Johnson requested that it be on the record that he expressed appreciation and congratulations for the hard work that Executive Director Shutt, ALPLM staff and the board of trustees had put forth to obtain accreditation with the American Museum Association (AMA).

Trustee Katherine Harris also went on record expressing her appreciation to the ALPLM staff and all involved.

ADMINISTRATIVE REPORTS

Executive Director Report

Executive Director Shutt began welcoming the new senior administrators. Director Shutt stated that the addition of the new administrators had already made dramatic improvements in the operations of the organization.

Director Shutt announced that the ALPLM has successfully transitioned the retail and café operations at the ALPLM to GoExplorUS corporation.

Visitation has increased and is continuing a steady recovery from the COVID pandemic. In FY 22 attendance was at 140,257 and rose in FY 2023 to 167,310 people. Attendance goals are 185,000 to 200,000.

Community engagement has been active and have included several holiday events and community partnerships which have been successful. Trustee Tiffany Mathis Posey expressed appreciation on behalf of the Downtown Springfield Incorporated Board expressed thanks for the partnership.

The Director added that \$265,000 had been received in direct cash donations in 2023, and \$700,000 was awarded in grant funding. The public trust also showed growth of 13.8% average rate return and has pushed the market value to over \$100,000,000.

Director Shutt added that the annual report was distributed materials in the board binders. And that the budget hearings are approaching and preparations for the ALPLM's proposal are underway.

Director Shutt expressed her appreciation for the board's support in obtaining the AMA Accreditation.

Chief of Staff Report

COS Mahoney opened with comments regarding new employees to the ALPLM and stated that the candidates are great additions to the organization.

An update on Guest Services was given and five new hires will be hired and coming soon.

ALPLM's budget is for 108 staff, the current employee count is 89.

Illinois Human Capital System will be implemented soon which will make the HR department even more efficient.

The chiller systems are nearly completed at the library and will be online and operating in March.

Chief Mahoney stated that the organization is in the early phases of solar charging for the ALPLM garage and working with CDB more details will be soon to come.

Rigging in the theater procurement is in progress. And new carpet in the theater will also be going in very soon.

All the lighting systems are being switched out with new LED lighting for a more sustainable system.

The parking garage has collected approximately \$8,000 and we anticipate new monthly parking tenants.

Chief of Operations Report

COO Stanley introduced herself and gave an update on new staff at the library.

A list of new acquisitions items was given.

Christen gave an update on the education department and noted that the education director has moved on to a new position.

From the research department, at the Conference on Illinois History had the largest turnout since COVID.

The education department awarded 3,110 CBDU hours for teachers through the Illinois State Board of Education.

Environmental monitoring system CONSERVE has been added to the library and is a valuable system that's been implemented and functioning.

There was a brief discussion regarding details of the 21-star flag recently acquired.

Finance Report

COS Mark Mahoney gave a brief report which was included in the meeting materials on behalf of Chief Fiscal Officer Tammy Miner.

Chief Legal Council Report

CLC Gloria Legette introduced herself and gave a briefing on her experience and her role at the ALPLM.

Training and compliance with ALPLM staff and the Board of Trustees are 100% complete for 2023.

Exhibits and Shows Director Report

Director Lance Tawzer highlighted three upcoming exhibits for 2024 with details which were included in the binder materials.

New Business

- Discussion and Vote on Outgoing Loans
 - *Trustee Steven Beckett motioned to approve the outgoing loans. Trustee Tiffany Mathis Posey seconded the motion. Motion carried.*

- Discussion and Vote on Upcoming Board of Trustees Meeting Dates, Location and Times
 - *Trustee Tiffany Mathis Posey motioned to approve the proposed dates, locations, and times for upcoming meetings. Trustee Steven Beckett seconded the motion. Motion carried.*

- Discussion and Vote on ALPLM Virtual Meeting Attendance Rules
 - *Trustee Steven Beckett motioned to approve the virtual meeting attendance rules. There was a brief discussion. Trustee Tiffany Mathis Posey seconded the motion. Motion carried.*

- Discussion and Vote on Collections Policy Administrative Updates
 - *Trustee Steven Beckett motioned to approve the collections policy administrative updates. There was a brief discussion. Trustee Tiffany Mathis Posey seconded the motion. Motion carried.*

Trustee Steve Beckett motioned to enter executive session in matters involving 5ILCS 120/2C1 to adjourn the open meeting and enter closed session. Trustee Tiffany Mathis Posey seconded the motion. Motion carried.

Upon returning to the public session, the meeting adjourned at 1:35 pm.