

MINUTES

ABRAHAM LINCOLN PRESIDENTIAL LIBRARY AND MUSEUM

BOARD OF TRUSTEES MEETINGS

Wednesday, October 20, 2021

9:30 am

DRAFT

PRESENT

Trustees

Gary Johnson, Chair

Steve Beckett

Joan Brodsky

Jessica Harris (absent)

Kathryn Harris

Melinda Spitzer Johnston

Jason Lesniewicz

Dan Monroe

Martin Sandoval

Eunice Santos

Tiffany Mathis

Guests

Staff

Christina Shutt, Executive Director

Melissa Coultas, Chief of Staff

Toby Trimmer, Chief Operating Officer

Dave Kelm, General Counsel, Ethics Officer, FOIA Officer

Hannah Ross, Executive Assistant

Lisa Horsley, Library Services Director

Chris Wills, Public Information Officer

An official announcement from the Chairman

This meeting is being conducted by video conference pursuant to the Illinois Open Meetings Act, specifically section 7E, which provides if the governor issues a disaster declaration related to public health concerns, the head of a public body may determine an in-person meeting is not prudent such is the case today. Last Friday, Governor Pritzker issued a disaster declaration related to the ongoing COVID 19 pandemic; therefore, this meeting has been properly noticed and will be held via video conference. The meeting notice included a link for the public to access our meeting. A verbatim recording will be made and available after the minutes have been approved at our next regularly scheduled meeting. Finally, pursuant to section 7E of the Open Meetings Act, all voting today must be by roll call vote.

Public Comment

No public comment

Consent Items

Minutes from July 19, 2021, Public Meeting

Trustee Steve Beckett motioned to approve July 21, 2021, public meeting minutes. Trustee Kathryn Harris seconded the motion. The Minutes were unanimously approved with a roll call vote.

Chairman's Report

Chairman Johnson honored the memory of Adlai Stevenson.

Trustee Monroe congratulated Jake Friefeld and Christian McWhirter on a superb Conference on Illinois History. He also thanked Director Shutt for speaking at the Illinois State Historical Society board meeting.

Executive Director's Report

The ALPLM recently hosted two successful events, the Back to School Bash and the Conference on Illinois History.

This fall, we will be partnering with Memorial Hospital Foundation and downtown Springfield for the Holiday Walk events that focus on local shopping. During the Holiday Walk, we will offer free parking and public admission with a donation to the Salvation Army and stay open late one night a week. We will also be partnering with DSI on the Winter Market.

The ALPLM will be launching our membership program on December 1, 2021.

Chief of Staff's Report

We continue to work with CMS and DoIT to move our data into a 21st-century system.

On Monday, the ALPLM hired our new HR Director, Marlene Allen. We also hired Amy Adams, who will work in our fiscal department. We will be posting many positions soon.

The roofing project has begun in the Museum and should be finished by the end of the year.

The board received the new rental policy that was significantly rewritten because of the program's growth over the years.

Chief Operating Officer's Report

The ALPLM received two grants. One grant is from the State Library for our Picturing Lincoln Project. The other is the Governors' Emergency Relief grant.

The State of Sound exhibit is still receiving positive feedback. In March 2022, the Stories of Survival exhibit will take over that space.

On November 17th, the ALPLM will be hosting an event with Jimmy Chamberland, drummer for the Smashing Pumpkins. This event is expected to sell out.

Chief Legal Officer's Report

The board members must complete their ethics and harassment training by December 1.

Kelm and others have been working diligently on rewriting procurements for our retail, café, and catering operations to bring them in-house.

Library Services Director's Report

Library Services Director, Lisa Horsley, explained the process of our deaccession policy. The deaccession policy is the second to last section of the collections policy that the board approved last year.

Public Information Officer's Report

The ALPLM received excellent local coverage on the Conference on Illinois History and had a couple of appearances on a public tv show in the central Illinois region.

The ALPLM had tremendous success opening Lincoln's Life in Letters exhibit and restoring the inaugural desk. The Associated Press did a national story about it.

New Business

Discussion & Approval of ALPLM Code of Ethics

Trustee Steve Beckett made a motion to approve the ALPLM code of ethics. Trustee Kathryn Harris seconded the motion. The code of ethics was unanimously approved with a roll call vote.

Discussion & Approval of ALPLM Rental Event Policy

Trustee Kathryn Harris made a motion to approve the rental event policy. Trustee Tiffany Mathis seconded the motion. The policy was unanimously approved with a roll call vote.

Discussion & Approval of loan extension for the Executive Mansion

The Governor's Mansion is requesting an extension of a loan for six paintings and a sofa until January 21, 2023. After reviewing the extension request, the collections committee recommends a six-month extension. Doing a six-month extension would allow us time to bring in an outside art conservator to do a conditions assessment on these items.

Trustee Tiffany Mathis made a motion to approve the six-month loan extension. Trustee Kathryn Harris seconded the motion. The six-month loan extension was unanimously approved with a roll call vote.

Trustee Tiffany Mathis made a motion to adjourn the meeting. Trustee Kathryn Harris seconded the motion. The meeting adjourned at 10:44 am